

Key Information Document - PSC

This document sets out key information about your relationship, pay and benefits when working via a Personal Services Company (PSC). Further information can be found at <https://www.xcede.com/>.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Your name:	Candidate name
Name of employment business:	Xcede Group Limited
Type of contract you will be engaged under:	Contract for Services
Who will be responsible for paying your fee (if different from your employer):	N/A
How often you will be paid:	Monthly
Expected PSC fee:	no less than NWM/NLW
Deductions from PSC fee required by law:	N/A
Any other deductions or costs PSC fee (to include amounts or how they are calculated):	N/A
Any fees for goods or services:	N/A
Holiday entitlement and pay:	N/A
Additional benefits:	N/A

EXAMPLE PAY

Example rate of PSC fees:	£3000.00 per month
Deductions from PSC fee required by law:	N/A
Any other deductions or costs from PSC fee:	N/A
Any fees for goods or services:	N/A
Example amount received by PSC	£3000.00 per month

SIGNING ON AS A PERSONAL SERVICE COMPANY

This document explains your pay information if you engage as a personal service company. If you engage with an employment business as a personal service company, then you can opt out of being covered by the conduct regulations. The opt out must be given in writing to the employment business by both the PSC and the person being supplied to do the work. The employment business cannot encourage you to do this and it must be your own decision.

Agency workers placed in roles working with, or caring for, vulnerable persons cannot opt out of the Conduct Regulations.

This document is for information only and does not qualify as an agreement for opting out of the conduct regulations